

Production Schedule for JRASC 2017/2018								
Updated: 2016 October 11	2017	2017	2017	2017	2017	2017	2018	2018
Milestone (Issue date)	February 1	April 1	June 1	August 1	October 1	December 1	February 1	April 1
Advertising space order deadline	December 1	February 1	April 1	June 1	August 1	October 1	December 1	February 1
Columns due from all contributors	December 1	February 3	April 2	June 1	August 1	September 30	November 30	January 29
Columns sent to editors	December 2	February 3	April 3	June 3	August 3	September 30	December 2	January 30
Columns returned from editors	December 8	February 10	April 9	June 11	August 10	October 8	December 8	February 7
All material to production manager	December 9	February 10	April 11	June 13	August 13	October 10	December 9	February 9
Advertising material deadline	December 9	February 10	April 11	June 13	August 13	October 10	December 9	February 9
December index completed						October 10		
All materials to design team	December 11	February 12	April 14	June 19	August 14	October 12	December 10	February 11
Proofs back from design team	December 20	February 22	April 23	June 26	August 27	October 16	December 20	February 21
Proofs sent to proofreaders	December 20	February 22	April 23	June 26	August 27	October 16	December 20	February 21
Proofs sent to research authors	December 20	February 22	April 23	June 26	August 27	October 16	December 20	February 21
Proofs returned with corrections	December 30	March 1	April 30	July 4	September 3	October 22	December 29	February 28
All corrections to production manager	December 30	March 3	April 30	July 5	September 3	October 22	December 30	February 28
Corrections to design team	December 31	March 3	May 1	July 5	September 6	October 23	December 31	March 1
Final proof signed off	January 5	March 4	May 3	July 6	September 7	October 25	January 4	March 2
Digital files arrive at Cansel	January 6	March 5	May 5	July 7	September 8	October 26	January 11	March 2
Final electronic proof signed off	January 9	March 5	May 5	July 7	September 8	October 27	January 11	March 5
Journal on-line	January 9	March 5	May 5	July 7	September 8	October 27	January 11	March 5
Journal printed and shipped	January 16	March 12	May 12	July 15	September 14	November 10	January 15	March 9